

MINUTES OF MEETING
NORTH SPRINGS IMPROVEMENT DISTRICT

The regular meeting of the Board of Supervisors of the North Springs Improvement District was held Wednesday, November 5, 2014 at 5:00 p.m. in the district office, 9700 N.W. 52nd Street, Coral Springs, Florida.

Present and constituting a quorum were:

David Gray	President
Vincent Morretti	Secretary
Mark Capwell	Assistant Secretary

Also present were:

Doug Hyche	District Manager
Sue Delegal	District Counsel
Brenda Richard	District Clerk
Nick Schooley	Drainage Supervisor
Donna Holiday	GMS-South Florida, LLC
John Corey	The Avanti Company
Rusty Agi	Itron
Elie Om	Conquest IS

The following is a summary of the minutes and actions taken at the November 5, 2014 meeting. A copy of the proceedings can be obtained by contacting the District Manager.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Hyche called the meeting to order.

SECOND ORDER OF BUSINESS

Approval of the Minutes of the October 1, 2014 Meeting

On MOTION by Mr. Gray seconded by Mr. Morretti with all in favor the minutes of the October 1, 2014 meeting were approved as presented.

THIRD ORDER OF BUSINESS

Audience Comments and Supervisors Requests

Mr. Capwell stated last month we tabled a motion on the medical benefits.

Ms. Delegal stated there is a statute that permits the expenditure of public funds on those types of benefits for public officials as well as employees and an attorney general's opinion, which validates that and states that is a legal expenditure of funds. The statute and AGO is still in place and we will confirm to you our advice that it would be permissible if you make a policy decision that you want to extend those benefits or some portion of those benefits to board members it is within the discretion of the board.

Mr. Hyche stated you had asked for a cost analysis, which is in front of you.

Mr. Capwell moved to approve extending medical benefits to the board members.

After board discussion that it provided no benefit to the customers and being an expense not budgeted, the motion died for lack of a second.

FOURTH ORDER OF BUSINESS

Staff Reports

A. Manager

I. Consideration of Proposals for RFP-2014-05, Automatic Meter Reading System and Replacement of the District's Water Meters

Mr. Hyche stated included in your agenda package are bids received from three companies, HD Supply, Inc., Conquest IS, Inc. and RG3, LLC. The bid from RG3, LLC was deemed to be incomplete. Staff is recommending Conquest IS, the Avanti Company.

On MOTION by Mr. Gray seconded by Mr. Capwell with all in favor the proposal for the automatic meter reading system and replacement of the district's water meters from Conquest IS, Inc. in the amount of \$4,104,047.86 was approved.

II. Consideration of Proposals for Professional Cleaning/Maintenance Services for Heron Bay Commons Facilities

Mr. Hyche stated we solicited proposals for cleaning/maintenance services for Heron Bay Commons Facilities their proposals were provided to you in the agenda package.

On MOTION by Mr. Gray seconded by Mr. Capwell with all in favor the proposal received from Care Company Services, Inc. in the amount of \$3,350 per month was accepted and district counsel was directed to prepare an agreement to be brought to the next board meeting.

III. Award of Contract for RFQ 2014-03 Design and Construction Services for Operations Facility and High Service Pumps Improvements

Mr. Hyche stated we discussed this at the last meeting and approved it subject to review by a licensed design professional and staff was authorized to negotiate a contract, which is now before you. We are asking for approval of the contract subject to final review by district counsel.

On MOTION by Mr. Gray seconded by Mr. Morretti with all in favor the contract with Virtual Design Group was approved subject to final review by district counsel.

B. Attorney

There being none, the next item followed.

C. Engineer

I. Consideration of Change Orders

- a. **Change Order No. 5 for Project No. 414773 NSID WTP Improvements with Lanzo Construction for a Net Increase of \$34,290.06**

On MOTION by Mr. Gray seconded by Mr. Morretti with all in favor change order no. 5 for the R.O. Plant with Lanzo Construction for a net increase of \$34,290.06 was approved.

- b. **Change Order No. 6 for Project No. 41473 NSID WTP Improvements with Lanzo Construction for a Net Increase of \$70,193.67**

On MOTION by Mr. Gray seconded by Mr. Morretti with all in favor change order no. 6 for the R.O. Plant for a net increase of \$70,193.67 was approved.

II. Project Status Report

A copy of the project status report was included as part of the agenda package.

FIFTH ORDER OF BUSINESS

Approval of Financials and Check Registers

On MOTION by Mr. Gray seconded by Mr. Capwell with all in favor the financials and check registers were approved.

On MOTION by Mr. Gray seconded by Mr. Morretti with all in favor the meeting adjourned at 5:15 p.m.

The meeting was reopened at 5:21 p.m. to further discuss item AIII. No members of the public left the meeting at adjournment who were unaware of the reopening of the meeting.

Mr. Hyche stated we need to amend the prior motion for award of contract for RFQ 2014-03 design services for a not to exceed amount of \$550,000 and construction services for a not to exceed amount of \$2,700,000 for the operations facility and high service pumps improvements.

On MOTION by Mr. Gray seconded by Mr. Morretti with all in favor the motion approving the contract with Virtual Design for RFQ 2014-03 with the following amendment: Design services for the operations facility in an amount not to exceed \$550,000 and construction services for the high service pumps improvements in an amount not to exceed \$2,700,000 subject to review by district counsel.

On MOTION by Mr. Gray seconded by Mr. Capwell with all in favor the meeting adjourned at 5:26 p.m.



Vincent Morretti
Secretary



David Gray
President